



Dear Member:

Thank you for your interest in participating on the Arizona Fiduciaries Association, Inc. (AFA) Board of Directors. As a member of the Board of Directors you will be asked to actively participate in the operations of the association, including participation in various committees and activities.

The AFA, Inc. is a non-profit organization whose purpose is to provide structure, guidance, training and continuing education for public and private fiduciaries in Arizona. As a non-profit, we rely heavily on the expertise of our membership and community partnership to bring forth the cutting edge education that strengthens our profession.

The Board of Directors meets monthly for approximately one hour, most often by phone. The Board meets at least once annually for a one or two day retreat for annual planning purposes.

There are a number of committees of the Board, including an ethics, membership, education, and legislation committee, just to name a few. Participation by board members in these committees is critical to building a successful and sustainable association.

A high activity and impact committee is the ad hoc conference committee. This committee is responsible for the planning and organization of AFA seminars, workshops, and annual conferences.

Each Board member serves a three-year term. Enclosed is the nomination form to be completed by an interested applicant or an individual who would like to nominate an applicant for consideration. Please return the nomination form and biography/CV by mail or email to our executive director at the address below **no later than February 14, 2014**.

Again, we would like to thank you for your interest and look forward to your participation on the AFA Board of Directors.

Sincerely,

Melissa Kemp, Executive Director
AFA, Inc.
P.O. Box 4130
Scottsdale, AZ 85261
ExecDirector@azfid.org

AFA
PO Box 4130 Scottsdale, AZ 85261
Ph: 602-840-2900 Fax: 480-922-5283
Support@AZFid.org



Vision: The AFA will be a nationally recognized leader for developing the best standards of practice for professional fiduciaries.

Mission: To provide education and advocacy to its members to enhance and promote the fiduciary profession.

Brief History of the AFA, Inc.

The AFA, Inc. is a non-profit organization whose purpose is to provide structure, guidance, training and continuing education for public and private fiduciaries in Arizona.

AFA welcomes individual memberships of persons who are fiduciaries or work in the field of probate, including guardianship, conservatorship and personal representatives.

The AFA was originally established in the early 1980's as the Arizona Association of Public and Private Fiduciaries and evolved into the AFA in April 1995 and has enjoyed steady membership growth and recognition since that time. There are approximately 200 members of the AFA. The AFA became a state affiliate of the National Guardianship Association in November 1999.



**Board of Director Nomination Form 2014
for office March 2014 through February 2017**

In order to serve on the Board of Directors, you may be a resident of the State of Arizona and must be a member, in good standing, of the AFA, Inc.

Timely Submission to the Chapter on/before Midnight, February 14, 2014.

Submitted by:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Fax : _____
Email: _____

Please attach/include your most recent resume/CV with this nomination form.

(Please answer the following in one to two paragraphs)

1. In General, why do you wish to be a member of the AFA Board of Directors?

2. The AFA Vision and Mission Statements are listed at the top of this form. How can you help further the mission of the AFA?

3. Are you willing to actively participate in the association's efforts to expand membership and gain sponsors, in an effort to promote the fiduciary profession?

4. What types of activities are you willing to take on to sustain the fiscal viability of the AFA?



5. The AFA has many standing committees. Please check the committee(s) on which you would be interested in serving.

- Membership
- Business Compliance
- Awards
- Ethics
- Education/Conference Committee
- Legislative
- Policy and Procedures

6. Please describe other leadership positions you have held (volunteer or professional staff) with non-profit governance responsibilities.

7. Please describe your interactions/experiences with the AFA, and tell us where you believe the Board of Directors should focus its efforts in the next 3 years?

8. Please identify any affiliations, memberships, and accreditations, which may also be pertinent for AFA leadership.

9. If elected, for a term of 3 years, each Director will have no more than 3 unexcused absences from Board of Director Meetings in any fiscal year.

Are you willing to actively participate in the following?

- Annual Member Meeting
- Monthly Board of Director Meetings (via teleconference)
- Summer Workshop
- Special Meetings, as necessary

As a Director, at a minimum, you must become familiar with, and comply with the AFA By-Laws, the NGA Standards of Practice, and the Code of Ethics.

We estimate on average, our Directors dedicate 6-10 hours a month to fulfill their commitment.

If elected, I am willing to fulfill the above listed commitments and provide my time and energy and skills to achieve the vision and mission of the AFA.

I am a current AFA member. My membership will expire: ____/____ (month/year).

Signature

Date